

## Request form Rigging

Event name:

\_\_\_\_\_

Event date:

\_\_\_\_\_

Wiesbaden Congress & Marketing GmbH  
Technisches Veranstaltungsmanagement  
Postfach 3840  
65028 Wiesbaden

E-Mail: [vat-khs@wicm.de](mailto:vat-khs@wicm.de)

Set-up \_\_\_\_\_ o'clock until \_\_\_\_\_ o'clock

Rehearsal \_\_\_\_\_ o'clock until \_\_\_\_\_ o'clock

Event \_\_\_\_\_ o'clock until \_\_\_\_\_ o'clock

Dismantling after the end of the event until \_\_\_\_\_ o'clock

Required presence of the rigger (of the Kurhaus):

Set-up \_\_\_\_\_ o'clock until \_\_\_\_\_ o'clock

Dismantling \_\_\_\_\_ o'clock until \_\_\_\_\_ o'clock

Contact person on site \_\_\_\_\_

Phone \_\_\_\_\_

E-Mail \_\_\_\_\_

**Suspension points and rigging can be requested from the Technical Event Management department at Kurhaus Wiesbaden**

**We need the following information at the latest 6 weeks before construction begins in order to be able to quote you an offer in time before construction begins:**

- In which room are the suspensions needed?
  - Friedrich von Thiersch Saal
  - Christian Zais Saal
- Required number of suspension points: \_\_\_\_\_
- Dimensioned drawing with the position and designation of the desired suspension points
- Suspension loads per suspension point
- Planned assembly aid („genie“ lift, manual chain / electric chain hoists)
- For statically indeterminate systems: (see sector standard SQP2)
  - Load plan of total, individual and linear load
  - A static certificate



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### **Important information:**

- Suspended items shall be in compliance with the Wiesbaden Congress & Marketing GmbH Technical Guidelines and Safety Regulations
- Items shall only be suspended from the hall roof by Wiesbaden Congress & Marketing GmbH or their service partner
- The suspended items shall only bear the loads specified in the request and the resulting quote and order confirmation
- Suspended items are not permitted outside of production and exhibition areas as a matter of principle
- The load-bearing capacity of the suspension points varies in the different rooms.
- The presence of a rigger for assembly and dismantling is mandatory and shall be ordered through WICM GmbH.
- Loading cells will be provided by WICM GmbH

**Please find additional information on the rigging information sheet.**

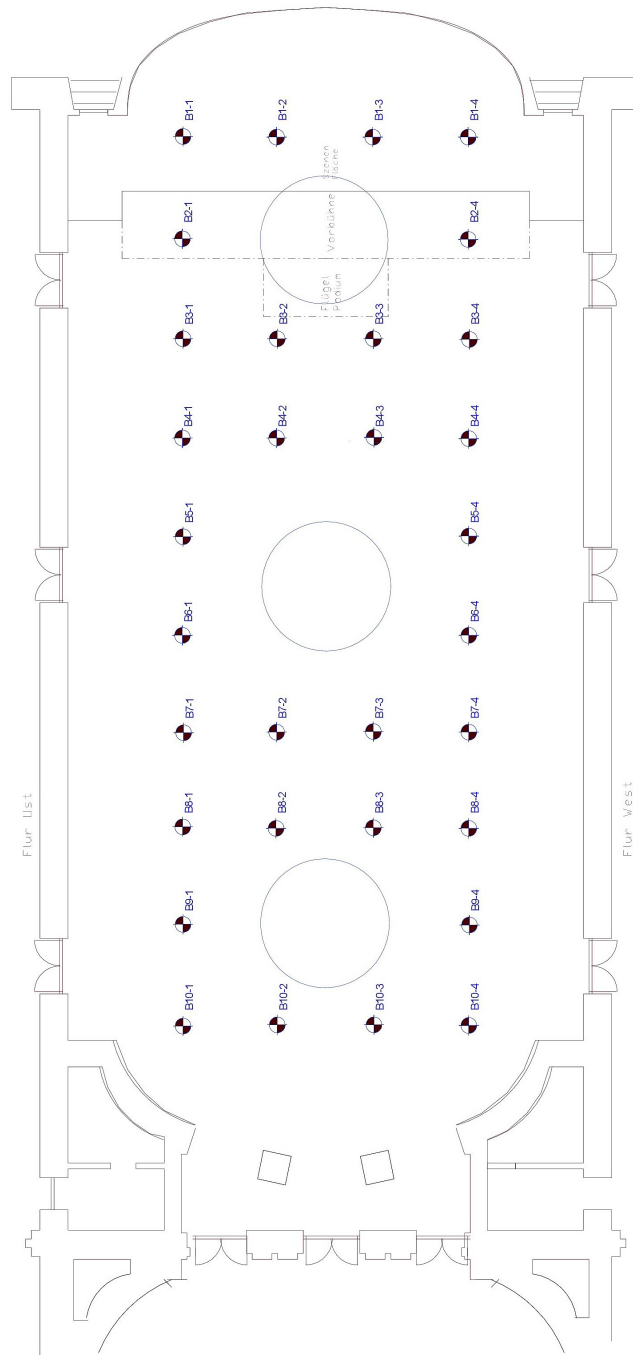
### **Please note any applicable surcharges:**

Orders placed 4 weeks or more before the starts assembly will be processed with an additional 30% surcharge.  
Orders placed 2 weeks or more before the starts assembly will be processed with an additional 65% surcharge.  
Please note that it is not possible to order at short notice on the set-up day.

**Friedrich von Thiersch Saal**

**Important information:**

- The maximum load per suspension point is 2,45 kN.
- A maximum of 4 attachment points can be created per truss (from east to west).
- A maximum of 14 attachment points may be installed on the ceiling at any one time.
- The distance between two suspension points is approx.. 3,33 metres.
- The maximum truss length between the east and west side is 11 metres (from B2-1 to B10-4).



## Christian Zais Saal

### Important information:

- Up to 4 suspension points can be created behind the scene area.
- Maximum load per suspension point 1 kN.
- Distance between the suspension points, see sketch below.

