

# Welcome to the online shop of RheinMain CongressCenter

This is your ordering platform for all the products and services that you need for a successful trade fair presence. The online shop provides all exhibitors the opportunity to order their trade fair services comfortably online.

It is only possible to place an order by providing your confirmed area (hall)/booth number.

This guide to using our online shop is designed to help you get off to a smooth start.





## Guide to using the **RMCC** online shop

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*Your personal login data apply for all future events at the RheinMain Congress Center. Please keep them securely..*

# Registration

Start your registration by clicking the link below to open our online shop homepage:

[Ausstellers Service Center | RheinMain Congress Center](#) (Exhibitor Service Center | RheinMain Congress Center)

## Sign In

I have previously registered and my password is:

Email

Password

Remember me

Sign In

[Forgot your password?](#) | I have never registered [registration](#)

You need to register as a user once and set up an account here. Click "registration".

Enter the company data as well as your contact data here, and then click "Save"

You should be successfully registered in the system after you have entered your user data.

## Reset password

If you already have access to our online shop but have forgotten your password, you can reset it by entering your email address.

First, click the “*Forgot your password?*” link.

You are then redirected to a free text field where you can enter your email address. Then, click the “*Continue*” button.

A link with which to reset your password is then sent to the email address you entered at registration.

You can then set a new password.

Password

Remember me

Sign In

[Forgot your password?](#) | I have never registered [registration](#)

### Reset Password

Enter your email address and you will be sent a link to reset your password.

Email Address

Return to Sign In

Continue



## Placing an order

Once you have signed in with your user name and password, please select the event for which you would like to place the order:

TEST VERANSTALTUNG 1

RMCC EXPO 2038

6. Dezember 2038 07:00

8. Dezember 2038 23:59



RMCC Azubimesse 2048

22. Februar 2048 07:00

24. Februar 2048 23:59

# Placing an order

Now, enter your booth information. Enter your booth number and select the relevant area (hall).


## Booth Information

Please Select an Action

- Select Existing
- Add Booth


Booth 

NORD-300 

Booth Area 

20 m<sup>2</sup>

## Other Information

Function 

Halle Nord, Segmente A - C (Ausstellung) 

OK

Click “OK” once you have entered your data.

## Placing an order

All services are displayed in detail. Alternatively, you can enter the desired service in the search screen.  
Mandatory fields marked with an asterisk (\*) must be filled. Then, place the service in the shopping cart.

The screenshot displays the online shop interface. At the top, there is a navigation bar with 'Booth: NORD-300', 'Contact Salesperson', 'English', and 'Sadi Alphonsine'. Below this is a search bar with a 'Search' button and a shopping cart icon showing '€249.90'. The main content area is titled 'SETS' and features a grid of eight furniture sets. Each set includes an image, a description, a price, and a shopping cart icon.

Set Name	Price (€)
SET Cato, gray, upholstered	€145.00 pc(s)
SET Cato, white	€145.00 pc(s)
SET Design High Stool, white	€240.00 pc(s)
SET Design Lounge, Curry	€630.00 pc(s)
SET Design Lounge, gray	€630.00 pc(s)
SET Design Lounge, petrol	€630.00 pc(s)
SET Modern Design, black	€140.00 pc(s)
SET Modern Design, white	€140.00 pc(s)

On the left side, there is a sidebar with 'Deadlines' (4 items) and 'Navigation' (Home, Suspensions (Rigging), Infrastructure, Stand construction, Stand equipment, Rental furniture, Sets).

Services in the shopping cart do not constitute an order! Complete your order by clicking the “*Check out*” button.

# Complete order

You can find a summary of your orders in the shopping cart. Individual items can be cancelled, if desired. Click the “*Check out*” button to continue the order process.

In order to avoid additional queries, we kindly ask you to upload a sketch of your booth. Please click the “*Check out*” button again to skip this step.

## ORDER SUMMARY

Items (2)

Subtotal:	€210.00
VAT 19%:	€39.90
Total:	€249.90

Grand Total:	€249.90
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## PAYMENT OPTIONS

- Payment per invoice (you will receive the invoice after the event)
- Payment with purchase order per invoice (you will receive the invoice after the event)

## TERMS AND CONDITIONS

[View Terms and Conditions](#)

By clicking this box you confirm that you have read the terms and conditions, that you understand them and that you agree to be bound by them.

Place your order

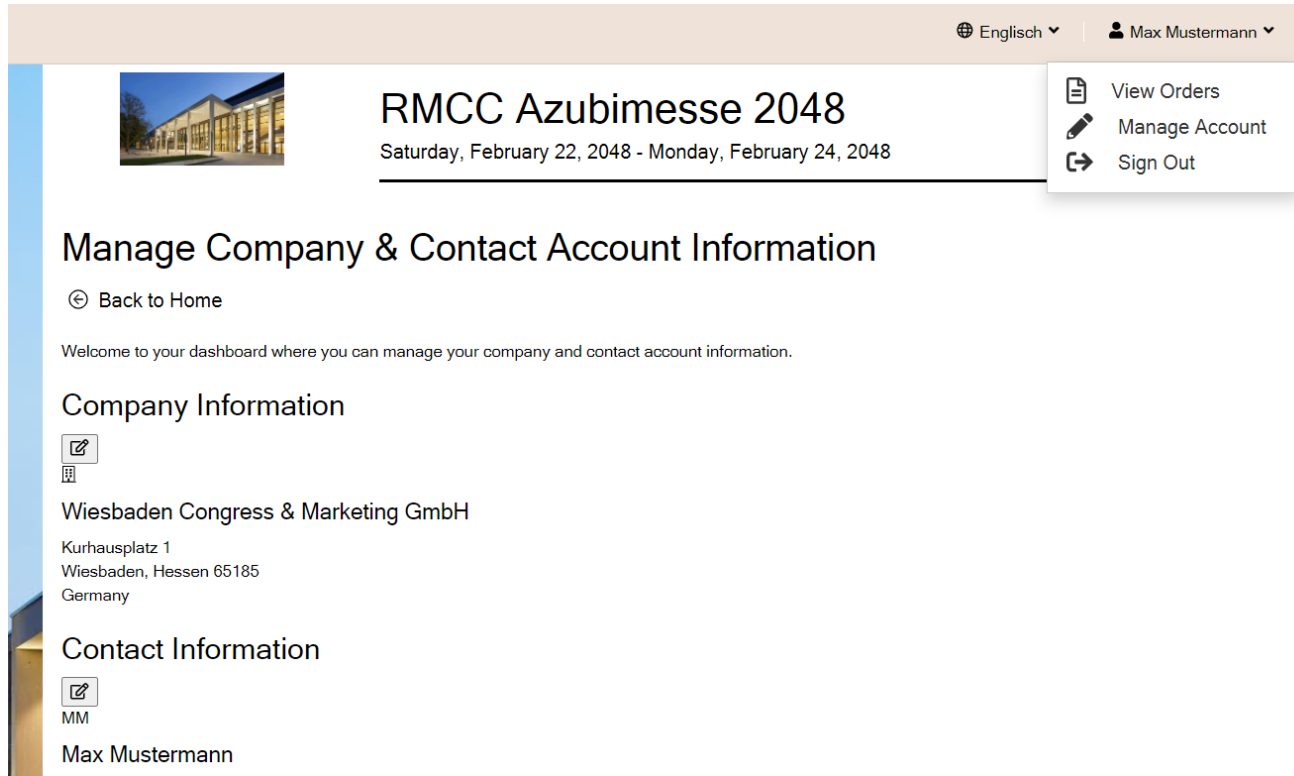
Back to Cart

You will receive order confirmation once you have completed the order. An invoice will be sent to you after the event.



## My data:

Once you have entered your booth information, you can subsequently edit your contact information via the *“Manage account”* tab on the top right:



The screenshot shows a user dashboard for 'RMCC Azubimesse 2048'. At the top right, there is a language selector set to 'Englisch' and a user profile for 'Max Mustermann'. A dropdown menu is open, showing options: 'View Orders', 'Manage Account', and 'Sign Out'. The main content area is titled 'Manage Company & Contact Account Information' and includes a 'Back to Home' link. A welcome message states: 'Welcome to your dashboard where you can manage your company and contact account information.' There are two sections: 'Company Information' and 'Contact Information'. The 'Company Information' section shows an edit icon, a calendar icon, and the company name 'Wiesbaden Congress & Marketing GmbH' with its address: 'Kurhausplatz 1, Wiesbaden, Hessen 65185, Germany'. The 'Contact Information' section shows an edit icon, the initials 'MM', and the name 'Max Mustermann'.

## Further questions?

If you have any questions regarding your order, please take a look at our FAQs to find suitable answers:

You can also send us a query via our contact form:



RheinMain  
CongressCenter

## Contact data

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